



## Earthquake evacuation details

***In case of an earthquake, the following course of action will be taken:***

- **If indoors**, teachers should keep their students inside. While shielding their heads with hands and elbows, students should move away from windows, shelves, and heavy objects and furniture that may fall. They should not be under light fixtures or other suspended objects. If in the classroom, students should take cover under desks, tables, or other heavy furniture.
- **If in a hall, stairway, gymnasium or other area where no cover is available**, the students should move to an interior wall. They should turn away from windows, kneel alongside the wall, bend their heads close to their knees, cover the sides of their heads with their elbows, and clasp hands firmly behind their necks.
- **If in the library**, the students should immediately move away from windows and bookshelves and take cover under a desk or a table.
- **If in a laboratory or kitchen**, all burners should be extinguished (if possible) before taking cover. Students should stay clear of hazardous chemicals that may spill.
- **If outdoors**, students should move to an open space, away from buildings and overhead power lines. Students should lie down or crouch low to the ground (since legs will not be steady). Teachers and students should constantly keep an eye on their surroundings to be aware of dangers that may demand movement.
- **If in a school bus or vehicle**, the vehicle should pull over and stop, away from power lines, bridges, overpasses and buildings. Students should remain in their seats and hold on.

Once the earthquake has ended, the emergency evacuation procedure for fire should be followed.

**Note:** practice earthquake drills will be announced in advance. The start of the earthquake will be signaled by sounding the fire alarm. There will follow a 2 minutes silence indicating the period of the earthquake. The fire alarm will then sound again to indicate the end of the earthquake. Students will then follow the emergency evacuation procedures for fire.